



Date: 04/12/2017

IQAC MINUTES OF MEETING-05

Agenda:

1. Assessment of previous semester through activity report submitted by AMC.
2. Action taken report of previous IQAC meeting (07/06/2017).
3. Preparation and drafting of IQA and SSR.
4. Formation of Entrepreneurship Development Cell
5. Innovation centre for Project Based Learning
6. Plagiarism software for maintain research ethics
7. ERP for administrative and academic activities.
8. Increasing internet speed.
9. Organizing Alumni Meet.
10. Report on Academic and Administrative Audit.

Minutes of Meeting:

1. Dr. P. K. Srivastava initiated meeting with welcome to all committee members. He instructed IQAC coordinator to present the report on activities carried out in previous semester and action taken report on previous IQAC meeting.
2. IQAC coordinator presented activity report for previous semester and action taken report on previous IQAC meeting.
3. IQAC chairman Dr. P. K. Srivastava instructed IQAC coordinator to start the work on Self Study Report writing and Data preparation for filling IQA. IQAC Chairman instructed to complete IQA filling and SSR preparation in stipulated time. All committee members and management representative agreed on the same.
4. Dr. P.K. Srivastava presented idea of starting an Entrepreneurship Development Cell (EDC) in institute To bring out entrepreneurial flair in students. To make students understand entrepreneurial attitude and entrepreneurial skills. To provide a platform, this gives number of innovative opportunities to develop the entrepreneur in students. The same was supported by all committee members.



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5. Dr. P. K. Srivastava stated an idea to start an "Innovation Centre" for students, where students can come with new ideas, discuss, collaborate and work on developing those ideas, Innovation centre helps to provide deeper knowledge through active exploration of real-world challenges and problems, To provide with a practical platform for students. Dr. P. K. Srivastava explained how innovation centre will help students to learn through a new approach called "Project Based Learning".
6. Management Representative Dr. Anirban Sengupta supported the idea of Innovation Centre and same was supported by all committee members.
7. To develop and promote research culture in organization all heads of department put the proposed to purchase plagiarism software, which was unanimously supported by all members.
8. IQAC coordinator put the proposal for increasing internet speed to 50 MBPS, The same was supported by all committee members.
9. As per requirement of all departments, committee approved the proposal to purchase ERP software for Administration and Academics.
10. IQAC Chairman Dr. P. K. Srivastava presented the academic and administrative audit report to the committee.
11. IQAC coordinator concluded meeting by presenting summary of meeting.

Dr. P. K. Srivastava
Principal