



Date: 07/06/2017

IQAC Minutes of Meeting-04

Agenda:

1. Audit of previous semester.
2. Action taken report of previous IQAC meeting (05/12/2016).
3. Parent Meet
4. MoU's with industries.
5. Identification of Slow and Advanced Learners and its criteria.
6. Plan of technical activities.
7. NSS activities
8. IPR and Patent session for students and Faculty.

Minutes of Meeting:

1. IQAC coordinator welcomed all committee members, and presented a report on all activities suggested by IQAC in last meeting and presented action taken report to all members.
2. IQAC coordinator presented the Academic calendar for current semester. He explained all the activities planned for current semester and asked for suggestion from all heads of department and stakeholders.
3. Chairperson Dr. P. K. Srivastava initiated plan for MoU's to be made with industries and academic institutions for different training programs and faculty exchange program.
4. Chairperson Dr. P. K. Srivastava explained significance of MoU's for Training and Placement purpose.
5. All heads of department unanimously agreed on the points explained by Chairperson Dr. P. K. Srivastava.
6. Management representative Dr. Anirban Sengupta had word about feedback of all stake holders and its action taken report.
7. All heads of department had discussion on slow and advanced learner's identification, remedial classes to be organized for students.
8. All members had discussion on different technical activities to be planned, social activities to be planned.



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9. Chairperson Dr. P. K. Srivastava suggested including sessions on IPR and Patents for students and faculty members.
10. IQAC coordinator talked about the different NSS activities like self defense techniques, gender equity programs etc.
11. IQAC coordinator concluded meeting by agreeing on initiating all suggestion for current semester.

Dr. P. K. Srivastava
Principal